



Kays Medical offers the most comprehensive range of first aid medical supplies and training available in the UK. With over 30 years experience delivering top quality service, we are the most reliable source for all your Medical Supplies and First Aid Training needs.

As the only occupational health specialist, we remain at the forefront of the industry supplying innovative products, unrivalled service and a variety of HSE and bespoke training courses that ensure compliance with legislation and best practice.

Kays Medical are dedicated to providing our customers with a complete end-to-end solution from professional advice, supply of products and training, through to friendly after sales care.

With over 3,000 first aid, medical and safety products plus a comprehensive range of approved training courses offered, you have the opportunity to call and order or view and choose online.

#### **ResponseBeta**

Kays Medical are also pleased to be offering the NEW ResponseBeta range of infection control products, with SkinSafe and biocidal properties in both the ResponseBeta disinfectant and the ResponseBeta Alcohol Free Hand Sanitizer.

For more information give us a call on 0151 482 2830 or visit [www.kaysmedical.com](http://www.kaysmedical.com)

#### **Training Courses**

With the correct training, as provided by Kays Medical, the risk of accidents at work can be reduced and the ability to respond effectively increased.

Offering a wide range of courses, and comprehensive range of training aids and support. Training is carried out by 'professionals' who have 'real' industry skills and knowledge.

Training courses are available for individuals - or groups from one organisation - at different levels, and are held either at Kays Medical head office or at clients' premises.

For more information contact us on: 0151 482 2830; email: [sales@kaysmedical.com](mailto:sales@kaysmedical.com) or visit: [www.kaysmedical.com](http://www.kaysmedical.com)

**We look forward to seeing you on the day!**

# **Employment Law & OH 2010 Workshop**

**Presented by  
Greta Thornbory & Joan Lewis**

**Hosted by:**



**London House, Goodenough College  
Mecklenburgh Square  
Bloomsbury  
London, WC1N 2AB**

**Thursday 1st July 2010**

#### **Topics**

**Employing People**

**Disability Discrimination Act**

**Records & Record Keeping**

**Absence Management, Rehabilitation**

**Termination of Employment**

**Workshops also planned for Manchester, Leicester & Bristol.  
Please call 0151 482 2857 for further details.**

## Agenda for the Day

09.00 - 09.30

### Registration

09.30 - 09.45

### Welcome & Introductions

09.45 - 10.30

### Legal and Case Law Update

Employing People \* The DDA \* Keeping Records  
Joan Lewis

11.00 - 11.15

### Coffee/Tea/Biscuits

11.15 - 12.30

### Case Study Workshop on:

Employing People \* The DDA \*  
Records and Record Keeping  
Greta Thornbory

12.30 - 13.15

### Lunch

13.15 - 14.15

### Legal and Case Law Update on:

Managing Absence &  
Terminating Employment  
Joan Lewis

14.15 - 14.30

### Tea/Coffee/Biscuits

14.30 - 15.45

### Case Study Workshop on:

Absence Management \* Rehabilitation  
Greta Thornbory

15.45 - 16.00

### Final Questions, Summary and Evaluation

16.00

Close

## Booking Details

Per Delegate: £120 + VAT

Including all refreshments, lunch and delegate pack. Please advise us of any dietary requirements upon booking.

All fees must be received by **Friday 25th June 2010**

Cheques should be made payable to:

"Kays Medical" and sent to 3/7 Shaw Street, Liverpool, L6 1HH.

To book over the telephone, call 0151 482 2857.

Credit/Debit card details -

\_\_\_\_ / \_\_\_\_ / \_\_\_\_ / \_\_\_\_

Expiry Date - \_\_\_\_ / \_\_\_\_ Issue Number - \_\_\_\_

Please quote '**LONDON WORKSHOP**' when making bookings.

N.B. Cancellations will only be refunded if 2 weeks notice is given, otherwise you will be charged the full amount.

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|---|--|
| <b>Title</b>  |  |
| <b>First Name</b>                                   |  |
| <b>Surname</b>                                      |  |
| <b>Job Title</b>                                    |  |
| <b>Telephone Number</b>                             |  |
| <b>Email</b>  |  |
| <b>Company</b>                                      |  |
| <b>Address</b>                                      |  |
| <b>Invoice Address</b><br>(if different from above) |  |
| <b>Purchase Order Number</b>                        |  |

Please return booking form to Kieran Simm at the above address or email [kieran.simm@kaysmedical.com](mailto:kieran.simm@kaysmedical.com)